

SEDIMENTARY GEOLOGY DIVISION BYLAWS

Established by Council on May 2, 1985.

ARTICLE I

Organization, Name, and Purpose

1. This division of The Geological Society of America, Inc., is organized in accordance with Article IX, *Divisions of the Society*, of the bylaws of that Society and is governed by the provisions of that article.
2. *Name.* The name of the division is the Sedimentary Geology Division of The Geological Society of America, Inc.
3. *Purpose.* The purpose of the Division is to bring together professionals and students interested in sedimentary geology, to provide a suitable forum for the presentation and discussion of mutual problems and ideas, to stimulate communication with other earth scientists and establish avenues for interdisciplinary approaches between sedimentary geology and other geologic disciplines, to promote research and the publication of results on sedimentary geology studies, and to advise and assist the officers and committees of the Society in matters pertaining to sedimentary geology.

ARTICLE II

Membership

1. Any Member, Fellow, Honorary Fellow, or Affiliate of the Geological Society of America who is in good standing may become a member of the Sedimentary Geology Division. To effect division membership, an applicant shall express his/her desire on the GSA application or membership renewal forms or in writing to the secretary of the division or the executive director of the Society. All division members in good standing are eligible to vote and to hold office in the division.

ARTICLE III

Finances

1. The Division shall be financially responsible for its normal expenses. All other financial obligations or commitments of the Division must have prior approval of the Council.
2. The Division may collect annual dues or special assessments from affiliates when recommended by its Management Board and approved by a majority vote of the voting affiliates.
3. The Division may solicit and accept contributions of funds to be used and expended under supervision of its Management Board and subject to Council approval.

ARTICLE IV *Officers and Management Board*

1. *Officers.* The officers of the Division shall be a Chair, a Vice-Chair, a Past Chair, and a Secretary-Treasurer. The Vice-Chair is elected for a six-year interval that, after the first two years served as Vice-Chair, includes assumption of the position of Chair for the following two years, and of Past Chair for the final two years. The Secretary-Treasurer shall be elected for a term of two years. The terms of office shall begin immediately following the annual business meeting, at which the results of the election are announced. Only the Secretary-Treasurer may be re-elected to the same office for consecutive terms.
2. *Management Board.* The Management Board shall consist of the Chair, Vice-Chair, Secretary-Treasurer, and immediate Past Chair; the SEPM President shall be a non-voting ex-officio member of the Management Board.
3. *Election of Officers.* The nominating committee of the Division shall nominate candidates every two years for Vice-Chair and every two years for Secretary-Treasurer. These nominations shall be published in the SEPM Sedimentary Record and sent to members via e-mail or surface mail.

A nomination for any of these positions also may be made by any four voting affiliates of the Division in good standing who shall verify that the candidate is qualified and willing to serve in that office. The nominations shall be accepted if signed by the nominating affiliates and received by the Secretary-Treasurer no later than **June 1**.

If other candidates are nominated and approved by the Management Board, they will be added to the regular ticket and shall be submitted by the Secretary-Treasurer of the Division to the Executive Director of the Society who shall have a ballot prepared and distributed to the voting affiliates during the summer.

The election of officers shall be in accordance with the election procedures of the Society and shall be under the supervision of the Society. All provisions governing the election of officers of the Society which are applicable to the Division shall govern the election of officers of the Division.

ARTICLE V *Committees*

1. *Program Committee.* A program committee consisting of two or more voting affiliates of the Division shall be appointed by the Management Board.

The program committee shall plan and arrange for the technical sessions of the Division at the annual meeting and such other programs as may be directed by the Management Board.

The program committee chair, or someone designated by him/her, plus one other member of the program committee, or someone designated by him/her, shall serve as the Division's program representatives on the Council's Joint Technical Program Committee.

The program committee may plan research symposia, at various times and places, and may appoint Division representatives to organize and chair the symposia.

2. *Nominating Committee.* A nominating committee consisting of three voting affiliates of the Division, one of whom shall be designated chair, who are not members of the Management Board, shall be appointed annually by the Chair of the Division.

The nominating committee shall nominate candidates every two years for the positions of Vice-Chair and Secretary-Treasurer.

3. *Other Committees.* Other committee chairs may be appointed by the Division Chair with the approval of the Management Board.
4. *Responsibility.* Reports, recommendations, or other actions by appointed committees, other than the nominating committee, shall be subject to the approval of the Management Board. After such approval, the Secretary-Treasurer of the Division shall report appropriately to the Executive Director of the Society if the attention or action of the Council is required. Appointed committees shall present annual reports which shall be summarized in the annual report of the Management Board.
5. *Tenure.* Committee appointments shall expire at the close of the next annual meeting of the Division, unless otherwise specified. Vacancies on committees may be filled by interim appointment at any time by the Division Chair. Committee members may be reappointed for up to three consecutive terms.

ARTICLE VI *Management*

1. *Management Board.* The property and affairs of the Division shall be managed by the Management Board. At the annual business meeting, the Management Board shall submit a report of the preceding year's activities of the Division which shall include the reports of the Chair and the Secretary-Treasurer and the reports of the various committees. Before **February 15** of the following year, this report shall be submitted by the Secretary-Treasurer of the Division to the Executive Director of the Society. A summary of the report will be presented to the affiliates of the Division in the Division's newsletter.
2. The Chair shall preside at meetings of the Division and the Management Board. The Chair shall submit a report to the Management Board of the activities of the Division during his/her term of office and on future plans.
3. *Vice-Chair.* The Vice-Chair shall assume the position of chair in the event of the absence or disability of the Chair or after serving two years in office.

4. *Secretary-Treasurer.* The Secretary-Treasurer shall keep records of the proceedings of the Division and shall act as secretary of the Management Board. He/she shall maintain liaison with GSA headquarters and shall serve, *ex officio*, as a member of all committees. He/she shall account to the Council of the Society for all funds advanced by the Society.

The Secretary-Treasurer shall notify the officers and the members of the committees of their election or appointment and shall arrange for issuance of notices of all Division and Management Board meetings and of election results.

The Secretary-Treasurer shall collect and disburse all funds of the Division and shall keep records of all receipts and disbursements and other financial transactions of the Division.

5. *Past Chair.* Upon completion of his/her term in office, the Chair shall assume the position of Past Chair for two years. The Past Chair shall serve as an advisor to the Chair.

ARTICLE VII *Meetings*

1. *Annual Business Meeting.* The annual business meeting of the Division shall be held during the annual meeting of the Society. The Sloss Award and the Student Division Award shall be presented at this meeting.
2. *Management Board Meetings.* The Management Board shall meet immediately prior to the annual business meeting. Special meetings of the Management Board may be called at any time by the Chair with the consent of a majority of the Management Board. Decisions may also be made by mail or electronic vote.
3. *Technical Sessions.* Technical sessions of the Division shall be held during the annual and regional meetings of the Society. Cooperative meetings with other societies, or other special programs, may be held at any time, subject to the approval of the Management Board. The participation of non-members of the Society who are engaged or interested in sedimentary geology shall be encouraged at all technical sessions.
4. *Symposia.* Research symposia sponsored by the Division shall be held during the annual meetings of the Society and may be held during regional meetings. Symposia chairs will be appointed by the program committee. Symposia topics will be determined by the symposia chairs and the program committee.
5. *Informal Meetings.* Informal research meetings may be scheduled by the Management Board and program committee during the annual and regional meetings of the Society.

ARTICLE VIII *Awards*

1. Division Award: Laurence L. Sloss Award for Sedimentary Geology.
 - a. The Division shall sponsor an annual award for outstanding career contributions to the field of sedimentary geology and for service to the Society. The name of the award shall be the “Laurence L. Sloss Award for Sedimentary Geology,” and shall be awarded to an individual whose career achievements best exemplify the achievements of Laurence L. Sloss, whose widespread contributions span the field of sedimentary geology and whose service to the Society was exemplary. The recipient need not be a member of the Division, but must have made significant contributions to the Society.
 - b. The Sloss Award Committee shall solicit nominations from the membership and present two candidates to the Management Board. The committee shall consist of six individuals, appointed by the Division Chair for rotating terms of three years each, and will confer as necessary to arrive at two candidates by means that they deem appropriate.
 - c. The selection of the award recipient shall be by majority vote of the members of the Management Board, and shall be confirmed by vote of the Geological Society of America Council.
 - d. The award shall consist of a certificate, or other commemoration as determined by the Management Board, and a monetary award of an amount determined by the Management Board and supported by an endowment held by the GSA Foundation. The award shall be presented to the recipient at the annual business meeting (see Article VII, part 1.)
 - e. A Rules Document shall be developed and modified by the management board to provide continuity for the workings of the Sloss Award Committee.
2. Student Research Award.
 - a. The Division shall sponsor an annual GSA student research award in the field of sedimentary geology and stratigraphy.
 - b. The Geological Society of America Committee on Research Grants is charged with selection of the outstanding student proposals in the field of sedimentary geology and stratigraphy from the applications submitted annually to the Geological Society of America research grants program. Proposals from faculty are specifically excluded from consideration for this award.

The name of the award shall be the Geological Society of America Division of Sedimentary Geology Student Research Award.

- c. Up to \$1,000 annually will be available from the Division unless the Committee on Research Grants is notified prior to its annual meeting that a lesser amount is available from the Division for that year. The actual amount of the award will be determined by the Committee on Research Grants in accordance with its normal policy.
- d. The Geological Society of America through the Committee on Research Grants will administer the award in accordance with its normal policies and practices, including but not limited to mailing and processing of application forms, and notification and distribution of the award to the recipient.
- e. Upon reaching its decision, the research grants administrator will notify the Division Chair of the name of the awardee, the title of the proposal, and the amount of the award. The Division Chair will write a letter of congratulations from the Division to the recipient of the award and have the recipient's name published in the SEPM *Sedimentary Record*.

ARTICLE IX ***Division Newsletter***

1. The Division shall publish necessary information, updates, and newsletters at least twice a year, which shall be mailed and/or distributed electronically to all affiliates of the Division. The Division may publish its newsletter in its own publication or in the SEPM quarterly publication *The Sedimentary Record*, or in any other existing or new publication.
2. The Newsletter will be composed by the Management Board of the Division or their designee.

ARTICLE X ***Rules and Amendment of the Bylaws***

1. The Management Board, by majority vote, may adopt, rescind, or amend rules supplementing the bylaws.
2. Bylaws of the Division may be adopted, rescinded, or amended according to the following procedures: (a) approval by the Management Board, (b) approval by majority vote of voting affiliates of the Division at the annual business meeting or by mailed and/or online ballot, and (c) ratification by the Council.



Bylaws amended on April 27, 2002: Division officers and their terms of office; awards; newsletter; miscellaneous items approved by Division Management Board on 11/05/02 and 1/31/02, approved by vote of the Division membership, March, 2002, approved by GSA Council April 27, 2002.

October 1, 2007 – Language amended to conform with new GSA policy on who is eligible to vote and hold office.

October 31, 2007 – Council approved procedural changes and changes to structure of officers & management board.

LAURENCE L. SLOSS AWARD FOR SEDIMENTARY GEOLOGY

Rules Document

- 1) *Sloss Award Committee.* The Sloss Award Committee will consist of six Sedimentary Geology Division members. The initial Committee will be appointed by the Division chair and will consist of two individuals who will serve 1999, two individuals who will serve 1999-2000, and two individuals who will serve 1999-2001. In 2000 and subsequent years, two individuals will be appointed by the Division Chair for three-year terms; one of these individuals will be the previous year's recipient, if that person is willing to serve. A Chair of the Sloss Award Committee will be appointed for 1999-2000; in subsequent years the Chair of the Committee will be selected by the Division Chair.
- 2) *Nominations Procedures.* Nominations will be from the Division membership at large, and should consist of a letter describing the Nominee's accomplishments in the field of sedimentary geology and contributions to GSA, as well as a Curriculum Vita. Nominations should be forwarded to the Division Secretary-Treasurer, who will forward the dossiers to GSA Headquarters for copying and dissemination to the Sloss Awards Committee. The Nominee need not be a member of the Division or of GSA, but must have made valuable contributions to the Society. The dossiers of nominees who did not receive the award in any given year will be retained and considered for two succeeding years; thus, nominations are valid for a total of three years. Updated information for carry-over candidates may be sent to the Division Secretary-Treasurer during the ordinary call for nominations. Sloss Award Committee members are encouraged to initiate nominations for the Award.
- 3) *Recipient Selection.* The Sloss Award Committee may use whatever means they deem appropriate to select two candidates, whose names will be forwarded to the Management Board of the Sedimentary Geology Division. The Management Board will then determine, by simple majority vote, the recipient. The recipient will be confirmed by majority vote of the GSA Council.
- 4) *The Award.* The Award will consist of a certificate and a cash award of \$1000. The Award will be presented at the Division Business Meeting and Awards Ceremony at the Annual Meeting of the Geological Society of America. The citationist will normally be the nominator, or other individual selected by the recipient in consultation with the Division Chair.
- 5) *Endowment.* The financial portion of the Award will be supported by an endowment held by the GSA Foundation. Contributions may be made to "Laurence L. Sloss Award for Sedimentary Geology Endowment Fund."
- 6) *Timetable.* The normal timetable for recipient selection will be as follows:
 - Fall: Appointment of new members to the Sloss Award Committee
 - Fall-Winter: Solicitation of nominations
 - 1 March: Deadline for nominations

- 1 April: Sloss Award Committee presents two candidates to the Management Board
- 15 April: Management Board selects the recipient and forwards the name to GSA Council
- Second week of May: GSA Council votes on approval of recipient
- Late October or early November: Presentation of Award at the Division Business Meeting and Awards Ceremony (in connection with the Annual Meeting)

7) *Sloss Award Committee Members.*

Dr. Robert H. Dott, Jr., Chair: 1999-2000

Dr. Gerald R. Friedman: 1999

Dr. Teresa Jordan: 1999-2001

Dr. Gerard Middleton: 1999

Dr. Claudia Mora: 1999-2001

Dr. Rudy Slingerland: 1999-2000

Dr. William R. Dickinson: 2000-2002

Dr. J. Fred Read: 2000-2002

Dr. George D. Klein: 2001-2003

Dr. William Normark: 2001-2003

Dr. Gail M. Ashley: 2002-2004

Dr. Marjorie A. Chan: 2002-2004